



Spring 2024 Maine Science Assessment Key Dates

Owner	Task/Activity	Start	Finish	Complete
SACs	Online tutorials and practice tests are made available.	9/28/23	5/24/24	X
DOE	Braille counts provided.	12/6/23	12/6/23	X
DACs	DAC ADAM accounts open.	3/4/24	3/4/24	
DACs	DACs communicate access information to their returning Tech Coordinators & SACs.	3/5/24	5/28/24	
DACs / SACs	Tech guides (Lockdown Browser, Platform, Proctor, Accessibility) posted at the Maine Science Zendesk .	3/15/24	3/15/24	
DACs / SACs	Principal and Assessment Coordinator Manual posted at the Maine Science Zendesk .	3/15/24	3/15/24	
DACs / SACs	Assessment Administrator Manuals posted at the Maine Science Zendesk .	3/15/24	3/15/24	
DACs/ SACs	Initial orders window for paper materials, standard and large print: All orders go through the approval process with Maine DOE.	3/25/24	4/12/24	
DACs	Training: Lockdown Browser Installation 3:00 – 4:30 p.m. (registration link)	3/28/24	3/28/24	

DACs	Training: Rostering and Accessibility 3:00 – 4:30 p.m. (registration link)	4/4/24	4/4/24	
DACs/ SACs	Support call center open.	4/22/24	6/6/24	
DACs/ SACs	Additional orders window for paper materials, standard and large print: All orders go through the approval process with Maine DOE.	4/22/24	5/9/24	
DACs/ SACs	Training: Proctoring and Accessibility 3:00 – 4:30 p.m. (registration link)	4/25/24	4/25/24	
SACs	Initial order paper materials arrive at schools if DOE- approved.	5/3/24	5/3/24	
DACs/ SACs	Administration Window	5/13/24	5/24/24	
SACs	Paper materials return window.	5/14/24	5/31/24	
DACs/ SACs	Submit any special consideration requests in Neo (instructions).	5/15/24	5/26/24	
SACs	Additional order paper materials arrive at schools if DOE-approved.	5/17/24	5/17/24	